

## Sports Graduate

### Overview

#### Job Purpose:

To work with and support both in sports lessons and supporting in the classroom at Banstead Prep School to promote the highest standards of teaching, learning and pastoral care throughout the School.

### Main Duties

This job description indicates the range of duties involved and is not intended to be all-inclusive and requires the post-holder to be flexible and show initiative. The post holder may perform other related duties as required to meet the ongoing needs of the school.

#### Academic

- To foster interest and enthusiasm for learning amongst the pupils
- To support pupils to access the curriculum and support lessons in a variety of ways
- To assist class teachers with the preparation and carrying out of all classroom activities
- Assist with recording observations on pupils as part of ongoing assessment e.g. reading records
- Where requested, work with individual pupils or groups of pupils to support learning

#### Sport- General Responsibilities

- To support teaching Sport throughout the school, enabling all children to access the physical education curriculum.
- To assist in coaching teams and working with groups or individuals as required
- To assist in keeping clear records of each child's performance, including termly reports and end of Term assemblies
- Assist with co-curricular clubs

#### Fixtures, trips and tours

- To support school day and residential trips and tours
- To attend school activities such as annual sports days, swimming galas school productions, prize giving etc.

#### Pastoral

- To support the welfare and wellbeing of the pupils in the school by following our safeguarding and pastoral care policy
- To model the highest standards of professionalism and kindness at all time

- To undertake training where necessary to safeguard the pupils in our care

**General**

- To uphold our School expectations and to work in cooperation with colleagues to promote the high standards of behaviour
- To attend meetings, curriculum sessions, INSET sessions and other such meetings as may be necessary for the discharge of teaching support, pastoral or other duties
- To be fully aware of and to implement the School's policy on Health and Safety
- To develop and maintain good working relationships with pupils, staff and parents

**Person Specification**

**Qualifications**

Bachelor's degree in Sports Science, Physical Education or similar. 2:2 minimum.	Essential
Sports qualifications	Desirable

**Experience/Knowledge**

Knowledge of sports techniques and rules and strategies. (Particularly welcome applicants who have experience of, cricket, rugby, football, hockey, swimming or netball).	Essential
Previous coaching, mentoring or teaching	Desirable

**Skills and Personal Attributes**

- A passion for sports and a desire to inspire young people.
- Ability to work co-operatively within a team.
- Physically fit to actively participate in sports activities and serve as a role model for students.
- Flexibility and openness to change.
- Proven ability to develop effective professional relationships and positive rapport with pupils, colleagues and parents.
- Commitment to the personal development of pupils.
- High levels of communication skills in English, both written and spoken, to enable effective communications with pupils, with colleagues and with pupils' parents.
- Knowledge and the ability to support the coaching of a variety of sports.
- Enthusiasm for education.
- Discretion and confidentiality.
- Commitment to the personal and educational development of pupils and to an ethos of respect and service.
- Self-motivation and high levels of organisational and self-management skills.

All positions are subject to an Enhanced Disclosure and Barring check from the Disclosure and Barring Service (DBS) and shortlisted candidates will be subject to an online check.